

ABB UNIVERSITY SWITZERLAND

Learning Center Mining, Aluminium and Cement Enrollment form

Personal details

Title / job function _____
 First name _____
 Last name _____
 Phone _____
 E-mail _____

To
 ABB Switzerland Ltd.
 LC Mining, Aluminium and Cement
 Segelhofstrasse 1K
 5405 Baden-Daettwil / Switzerland
 E-mail minerals.training@ch.abb.com
 Phone +41 58 586 86 23

Course details

Course number	From	To	Comments

Visa details

You only have to fill in these details if you need a visa to travel to Switzerland.

Do you need a letter of invitation for a visa application? Yes No
 Nationality _____
 Date of birth _____
 Passport number _____
 Passport expiry date _____

Travel and accommodation details

Do you wish any assistance with the booking of accommodation? Yes No
 Do you need a taxi pick-up service? Yes No
Note: Any costs need to be borne by the customer directly.
 Arrival date and time _____
 Flight number _____
 Departure date and time _____
 Accommodation in price range CHF 120-150 CHF 150-180 CHF +180

Company details

Company address		Invoicing address		
Company name _____				
Street / number _____				
Postal code / town _____				
Country _____				
Phone (main) _____				
For ABB companies only	TCD	ETCD	CIT	BU
(Please check with your financial department)	(e.g. 9AAV101146)	(e.g. 9AAV103604)	(e.g. CHIND)	(e.g. 4108)

Privacy notice

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- I consent to my data being processed as described in the privacy notice above.
 (You may unsubscribe at any time by clicking the link: www.abb.com/privacy.)
 Please sign me up to receive details about further ABB University courses.

Cancellation policy

Except where otherwise stated, no fee is to be paid if the cancellation is received 21 calendar days prior to the start of the course. Thereafter 50% of the course fee is charged. For cancellation received up to 7 calendar days before the start of the course the full fee becomes due.

By returning this completed form you accept the general terms and conditions in our [General Information brochure](#) of ABB University Switzerland, i.e. in case of cancellations or deferrals a cancellation fee may be charged. Completed enrollment forms are treated like an official purchase order and are binding.

Place and date

Signature