

Specific Supplier Registration (Stage 1)

This document details the information that you will be asked to provide as part of your registration. Please note that some sections of the questionnaire are mandatory. Failure to provide the necessary information or documentation within these sections will result in your registration being rejected and you will be required to address the gaps and re-submit.

Please note that the questionnaire must be completed in English.

This should take around 10 – 20 minutes to complete.

Section	Information and documentation required
<p>Company Information</p>	<ul style="list-style-type: none"> Company name, address, tax number, registration/incorporation number, website PLEASE NOTE: You will be required to upload certificate of registration/incorporation, tax registration certificate, payment certificate, public deed.
<p>Contact details</p>	<ul style="list-style-type: none"> Primary, secondary, Invoice and Achilles administration contact including title, name (first & last), job title, contact (telephone and e mail) and full address
<p>Products and Services</p>	<ul style="list-style-type: none"> Select product codes that you are currently supplying or intend to supply in the future
<p>Financial information</p>	<ul style="list-style-type: none"> Annual gross revenue/turnover for previous and current financial year and the number of employees PLEASE NOTE: If you are unable to provide details then please give a valid reason(s)
<p>Customer Specific Questions</p>	<ul style="list-style-type: none"> Current relation, contract value (in USD \$), region(s) of supply and manufacturing status Additional details specific to the OEM that you do business with Details about the source of the minerals used in your products Declaration – comply with the Code of Conduct for Suppliers