Participating for a Virtual Class
Learning Center for MV Drives

This document guides you through the steps required before participating for a Virtual Class with Microsoft Teams.

The following are needed to participate for a Virtual Class:

Hardware:
- Computer with good Internet connection
- Headset (recommended)
- Comfortable chair
- PC screen at least 24 inch

Software/Application:
- Microsoft Edge Webbrowser
- MyABB Account

Further helpful manuals:
- Microsoft Teams User Manual
- ABB MyLearning Manual
Attend a Teams meeting on your browser
1. You can join the Virtual Class by simply clicking on the provided Microsoft Teams Link. After that you’ll be asked how you want to join the Teams meeting. We recommend joining the Virtual Class via Microsoft Edge browser.

2. Please type in your first name and last name in the textbox and allow Video recording and Microphone. By clicking on “Join now” you’ll be redirected to the lobby.

Please ensure that your Microphone is muted during the Virtual Class. The participants have the chance to ask questions in the designated Q&A sessions.

If you are facing any trouble to join the Virtual Class, you can always contact our Training Administration Team (ch-learningcenter-mvdrives@abb.com). We would be glad to help you